

# St Peter's Catholic Primary School

## Full Governing Body and Committee Meeting Dates 2019 - 2020



DIOCESE OF ARUNDEL AND BRIGHTON



MEETING	DATE	START TIME	PAPERWORK of COMMITTEE TO CHAIR and CLERK
<b><u>AUTUMN TERM</u></b>			
<b>Election and Business Meeting</b>	19 September 2019	18:00	n/a
<b>Steering Committee</b>	26 September 2019	19.00	19 September 2019
<b>Personnel Committee</b>	tbc	19.00	
<b>Resources Committee</b>	17 October 2019	19.00	11 October 2019
<b>Children &amp; Learning Committee</b>	<i>21 November 2019</i>	19.00	14 November 2019
<b>Full Governing Body</b>	<i>11 December 2019</i>	19:00	5 December 2019
<b>HALF TERM</b>	28 Oct 2019 - 1 Nov 2019		
<b><u>SPRING TERM</u></b>			
<b>Steering Committee</b>	23 January 2020	19.00	16 January 2020
<b>Personnel Committee</b>	6 February 2020	19.00	30 January 2020
<b>Resources Committee</b>	5 March 2020	19.00	27 February 2020
<b>Children &amp; Learning Committee</b>	19 March 2020	19.00	7 March 2020
<b>Full Governing Body</b>	26 March 2020	19:00	12 March 2020
<b>HALF TERM</b>	17 - 21 February 2020		
<b><u>SUMMER TERM</u></b>			
<b>Steering Committee</b>	23 April 2020	19:00	16 April 2020
<b>Personnel Committee</b>	2 July 2020	19:00	25 June 2020
<b>Resources Committee</b>	11 June 2020	19:00	4 June 2020
<b>Children &amp; Learning Committee</b>	25 June 2020	19:00	18 June 2020
<b>Full Governing Body</b>	9 July 2020	19:00	2 July 2020
<b>HALF TERM</b>	25 – 29 May 2019		

### **Governors' Day in School is: Friday 7th February 2020**

Governing Body Clerk: Martin Walden [clerk@stpeters-leatherhead.surrey.sch.uk](mailto:clerk@stpeters-leatherhead.surrey.sch.uk) (to clerk Steering, Resources, Children & Learning and Full Governing Body meetings) . Clerk for the Personnel Committee is to be advised

# St Peter's Catholic Primary School

## Full Governing Body and Committee Meeting Dates 2019 - 2020

The Clerk should be included in all meeting and subgroup communications - he will file the agendas, minutes and reports on Sharepoint and as hard copies in the School Office.

Clerks of the other non-main committees should ensure that all meeting documentation is uploaded on to Sharepoint prior to the meeting and as soon as minutes are available.

**Submission of Papers for Committees : It is crucial that all papers are submitted to the Clerk and to the Chair of the relevant committee by the dates outlined above. Papers should also be placed in the relevant Sharepoint folder by the same date.**