

## St Peter's Catholic Primary School

### Full Governing Body and Committee Meeting Dates 2021 – 2022

MEETING	DATE	START TIME	PAPERWORK TO CHAIR(S) of COMMITTEE and CLERK
<b><u>AUTUMN TERM</u></b>			
<b>Election and Business Meeting</b>	13 <sup>th</sup> September 2021	6pm	n/a
<b>Steering Committee</b>	20 <sup>th</sup> September 2021	6pm	13 <sup>th</sup> September 2021
<b>Safeguarding committee</b>	19 <sup>th</sup> October 2021	5pm	12 <sup>th</sup> October 2021
<b>Resources Committee</b>	11 <sup>th</sup> October 2021	6pm	4 <sup>th</sup> October 2021
<b>Personnel Committee</b>	18 <sup>th</sup> October 2021	6pm	11 <sup>th</sup> October 2021
<b>Children &amp; Learning Committee</b>	22 <sup>nd</sup> November 2021	6pm	15 <sup>th</sup> November 2021
<b>Full Governing Body</b>	6 <sup>th</sup> December 2021	6pm	1 <sup>st</sup> December 2021
<b>HALF TERM</b>	25 <sup>th</sup> to 29 <sup>th</sup> October 2021		
<b><u>SPRING TERM</u></b>			
<b>Steering Committee</b>	24 <sup>th</sup> January 2022	6pm	17 <sup>th</sup> January 2022
<b>Resources Committee</b>	7 <sup>th</sup> February 2022	6pm	31 <sup>st</sup> January 2022
<b>Safeguarding committee</b>	8 <sup>th</sup> February 2022	5pm	1 <sup>st</sup> February 2022
<b>Personnel Committee</b>	28 <sup>th</sup> February 2022	6pm	21 <sup>st</sup> February 2022
<b>Children &amp; Learning Committee</b>	14 <sup>th</sup> March 2022	6pm	7 <sup>th</sup> March 2022
<b>Full Governing Body</b>	28 <sup>th</sup> March 2022	6pm	21 <sup>st</sup> March 2022
<b>HALF TERM</b>	14 <sup>th</sup> to 18 <sup>th</sup> February 2022		
<b><u>SUMMER TERM</u></b>			
<b>Steering Committee</b>	25 <sup>th</sup> April 2022	6pm	19 <sup>th</sup> April 2022
<b>Resources Committee</b>	23 <sup>rd</sup> May 2022	6pm	16 <sup>th</sup> May 2022
<b>Safeguarding committee</b>	10 <sup>th</sup> May 2021	5pm	3 <sup>rd</sup> May 2022
<b>Children &amp; Learning Committee</b>	27 <sup>th</sup> June 2022	6pm	20 <sup>th</sup> June 2022
<b>Personnel Committee</b>	4 <sup>th</sup> July 2022	6pm	27 <sup>th</sup> June 2022
<b>Full Governing Body</b>	11 <sup>th</sup> July 2022	6pm	4 <sup>th</sup> July 2022
<b>HALF TERM</b>	30 <sup>th</sup> May to 3 <sup>rd</sup> June 2022		

#### **Governors' Day in School planned for: Friday 4<sup>th</sup> February**

Governing Body Clerk: [Malcolm Bradley clerk@stpeters-leatherhead.surrey.sch.uk](mailto:Malcolm.Bradley.clerk@stpeters-leatherhead.surrey.sch.uk) (to clerk Steering, Resources, Children & Learning and Full Governing Body meetings)  
Clerk for the Personnel Committee is to be advised

Malcolm should be included in all meeting and subgroup communications - he will file the agendas, minutes and reports as hard copies in the School Office.

Clerks of the other non-main committees should ensure that all meeting documentation is uploaded on to Sharepoint prior to the meeting and as soon as minutes are available.

**Submission of Papers for Committees : It is crucial that all papers are submitted to the Clerk and to the Chair of the relevant committee by the dates outlined above. Papers should also be placed in the relevant Sharepoint folder by the same date.**