

## St Peter's Catholic Primary School

### Full Governing Body and Committee Meeting Dates 2020 – 2021

MEETING	DATE	START TIME	PAPERWORK TO CHAIR(S) of COMMITTEE and CLERK
<b>AUTUMN TERM ON-LINE</b>			
Election and Business Meeting	14 September 2020	19:00	n/a
Steering Committee	21 September 2020	17.30	14 September 2020
Resources Committee	12 October 2020	17.30	5 October 2020
Personnel Committee	19 October 2020	17.30	12 October 2020
Children & Learning Committee	16 November 2020	17.30	9 November 2020
Full Governing Body	7 December 2020	17.30	30 November 2020
<b>HALF TERM</b>	26 – 30 OCTOBER 2020		
<b>SPRING TERM</b>			
Steering Committee	25 January 2021	17.30	18 January 2021
Resources Committee	8 February 2021	17.30	1 February 2021
Personnel Committee	1 March 2021	17.30	22 February 2021
Children & Learning Committee	15 March 2021	17.30	8 March 2021
Full Governing Body	22 March 2021	17.30	15 March 2021
<b>HALF TERM</b>	15 – 19 FEBRUARY 2021		
<b>SUMMER TERM</b>			
Steering Committee	26 April 2021	17.30	19 April 2021
Resources Committee	24 May 2021	17.30	17 May 2021
Children & Learning Committee	5 July 2021	17.30	28 June 2021
Full Governing Body	12 July 2021	17.30	5 July 2021
Personnel Committee	19 July 2021	17.30	12 July 2021
<b>HALF TERM</b>	31 MAY – 4 JUNE 2021		

**Governors' Day in School planned for: Friday 5th February 2021 (TBC)**

Governing Body Clerk: [Martin.Wldenclerk@stpeters-leatherhead.surrey.sch.uk](mailto:Martin.Wldenclerk@stpeters-leatherhead.surrey.sch.uk) (to clerk Steering, Resources, Children & Learning and Full Governing Body meetings)  
Clerk for the Personnel Committee is to be advised

Martin should be included in all meeting and subgroup communications - he will file the agendas, minutes and reports as hard copies in the School Office.

Clerks of the other non-main committees should ensure that all meeting documentation is uploaded on to Sharepoint prior to the meeting and as soon as minutes are available.

**Submission of Papers for Committees : It is crucial that all papers are submitted to the Clerk and to the Chair of the relevant committee by the dates outlined above. Papers should also be placed in the relevant Sharepoint folder by the same date.**