



St. Peter's Catholic Primary School

Acceptable Use Policy for KS2

Technology is a great tool to find information and to communicate with others. St Peter's encourages its appropriate, effective and safe use. All users of technology in the school must agree to certain rules and will only use the equipment and software as instructed.

My Responsibilities

- I understand that I have responsibilities to keep myself and others safe when using the technology including the internet and will take these seriously.
- I will report any suspected misuse or problems to a teacher.
- I will make sure there is permission to use any material that I find.
- I will always take care of school equipment

Using Technology

- I will only use the school's computers for schoolwork and homework
- I will not tell anyone my login and password and will only login to the school systems as myself
- I will only edit or delete my own work
- I will not open an attachment, or download a file, unless I have been given permission by an adult

Cyberbullying

- I understand that at St Peter's bullying in any form is not accepted
- I will be careful with all communications making sure that anything I write cannot be mistaken as bullying.
- I understand that I should report any incidents of bullying.

Access to Internet Sites

- I will not try to access sites that are blocked or that are unsuitable for use in school.

Communication – email, social networks, blog etc.

- I will be careful in my communications making sure that nothing I write is offensive.
- I will not write anything that could be seen as insulting to our school.

Mobile Phones

- I know that if I have a mobile phone, I must get permission from my parents and the school before bringing it into school. I know that my phone is so that I can keep in touch on my journey to and from school and not for use in school.

Sanctions

- I understand that the school will monitor my use of computers and other technology.
- I understand that the school may investigate incidents that happen outside school.
- I understand that there are regulations in place when pupils use ICT and that there are sanctions if I do not follow the rules.

Parents will:

- Read and discuss these guidelines with you
- Support the school if sanctions are required

If you do not understand any part of this document, you should ask a member of staff for guidance.

When you and your child have read this agreement, please then access the
General Permission and Information Form
which was sent to you via Parentmail in order to confirm your child's agreement.

Our e-Safety Rules

KS2

These rules will help to keep everyone safe and help us to be fair to others:

B - Bullies are the ones who look bad. Report any unkind messages to an adult and never, ever reply to them.

E - Everyone has the right to their own ideas, enjoy learning about the wonderful differences in our world.

S - Safety first! Never give out personal information like your name, age, address, picture or phone number. Report anyone who asks you to give them this information.

A - Age is important! Some websites and social networks have age restrictions and are not suitable.

F - Feelings matter! Always be kind and respectful to people around you. Remember to treat others as you want to be treated. If you feel uncomfortable then use Hector the Protector and tell an adult.

E - Everyone has the right to privacy. Don't post any pictures of people unless you have asked them and their parents if it is ok first. Don't write about other people's personal conversations or problems.