



St Peter's Catholic Primary School

Travel Plan, produced 28/08/23

Current Accreditation Level Good TP

Accreditation Expiry Date 28/08/2024

Introduction

Site Details

Type of Site	School
URN	125211
Name of site	St Peter's Catholic Primary School
Travel Plan Coordinator	Julia Bolden
Telephone Number	01372274913
E-mail address	office@stpeters-leatherhead.surrey.sch.uk
Address	Grange Road, , Ashted Village, Surrey, KT22 7JN
Website	http://www.stpeters-leatherhead.surrey.sch.uk/

We are located in a suburban residential area along Grange Road, along with two other schools. The nearest town to the School is Leatherhead, which is located 1.8 miles to the south of the school.

Site Introduction

We are bordered by the M25 to the West, the Barnett Wood Lane Sports Field to the North, residential properties and Grange Road to the East and Linden Pit Path to the South.

Site Details

Beyond Linden Pit Path are the grounds of St Andrew's Catholic School. Located around 400 metres South of the site is the A24 Leatherhead Road which provides links to numerous shops and facilities in Ashted and Epsom to the North East, and links to Leatherhead and Dorking in the South West.

Being so close to the M25, we have a number of staff who travel in to St Peter's from areas such as; Walton on Thames, Reigate, Sunbury, Crawley, Banstead and Guildford. Some staff are able to walk to work or drive and use the onsite car park. We currently have one member of staff that uses public transport and walks from Leatherhead station which is approx 15 minutes away.

Students generally travel in from Leatherhead, Ashted, Fetcham, Effingham and Cobham which are where the parishes are. Most students walk to school and either come from Grange Road/ Ottways Lane or they cut across the pit path which takes them across the M25. Lots of students park and stride from over the pit path too to avoid causing congestion on Grange Road/ Ottways Lane.

St Peter's is situated next to the M25. It is a short 15 minute walk to Leatherhead town centre where there is a shopping centre and other amenities. Ashted high street is also a short drive away and has a number of coffee shops, small shops and a Marks and Spencer. There is a Lidl, Tesco, M&S and Sainsburys all within a short drive or walk away from the school.

Local Amenities

In walking distance from the school there is Leatherhead Leisure Centre which has previously been used for school swimming lessons. Children access the facilities at Ashted Park where there is a range of resources and a large field for them to use.

Locally we have two Parish churches that the school is linked with and throughout the school year the classes have the opportunity to walk to these for different services, celebrations and to enhance learning.

Type of School

Primary

Education Level

Early Years/Foundation, Key Stage 1, Key Stage 2

Head Teacher

Mrs Lisa Kelly

Student Information

Age Range of Students	4-11
Number of Students	420

Staff and Volunteer Information

Number of Full Time Employees	14
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Staff and Volunteer Information

Number of Part Time Employees 41

Number of Volunteers 0

Volunteers who have been involved in the delivery of your Travel Plan

	Opening times	Closing times
Monday	07:00:00	18:00:00
Tuesday	07:00:00	18:00:00
Wednesday	07:00:00	18:00:00
Thursday	07:00:00	18:00:00
Friday	07:00:00	18:00:00
Saturday	07:00:00	18:00:00
Sunday	07:00:00	18:00:00
Students' Official Start Time	08:45:00	
Students' Official Finish Time	15:20:00	
Breakfast Club Starts	07:45:00	
Breakfast Club Finishes	08:45:00	
After School Club Starts	15:20:00	
After School Club Finishes	18:00:00	
Other Timings		

Site Details

Site Occupation

Site Ownership

Site Size

Other site details

Additional Information

Local Authority Officer Working at Site no

Additional Information

Other Information

The school have finally completed their expansion and are now fully two form entry.

Aims and Objectives

Aims & Objectives of Travel Plan	
Aim	Due to its complete expansion, St Peter's School is creating a new travel plan to support the staff, children, parents and local community in ensuring that travel to and from St Peter's is as sustainable and considerate as possible. Working together; staff, parents and children we will look at and evaluate options that are available for the community travelling to school.
Objectives	St Peter's School's primary objective is to increase our pupil rates of walking, cycling, scooting, and parking and striding to school by the end of the academic year. This will be measured by auditing throughout the year how both pupils and staff travel to school through our Modeshift travel survey and reevaluate the results throughout the year, taking into account factors that impact school travel.

Working Group & STP Summary

Name	Role
Lisa Kelly	Head Teacher
Nana Osei-Bonsu	LA Officer
Julia Bolden	Teacher
Debbie Hussey	School Office
Ruth Hall	Deputy Head Teacher

Working Group Actions

Travel & Transport Infrastructure

Facilities		
	Description	Numbers
Cycle Parking	Covered Sheffield Stands	2

Facilities

	Sheffield Stands	0
	Cycle Pod / Mini Pod	2
	Other Cycle Spaces	0
	Total Student Cycle Spaces	20
	Total Staff Cycle Spaces	0
	Total Visitor Cycle Spaces	0
Scooter Parking	Scooter Parking Spaces	20
Storage Lockers	Storage lockers for cycling paraphernalia	0
Parent Shelter	Number of Parent Waiting Shelters	0
Shower Facilities	Showers available	1
Motorcycle/scooter	Parking facilities	Outside the main office
Coach Parking	Facilities for coaches to park	0
Details of coach parking facilities	When accessing the site coaches collect and drop off on Grange Road outside St Andrew's Secondary School.	

Transportation Links

Does the school have a School Street in place?	No
Details of Walking Access to site	The main pedestrian access to the School is not via the School Access Road, but via a zebra crossing connecting to the footpath located directly opposite the School (Linden Pit Path). Linden Pit Path links Grange Road and in the opposite direction connects to St John's Close, crossing the M25 and A243. There is a network of footways within the vicinity of the site linking the School to the local residential properties, including those located West of the M25.
Details of Cycling access to site	According to SCC's local cycling guide, there are a number of cycle routes within the vicinity of the site including recommended routes along Grange Road and Ottways Lane.
Details of Bus access to site	There are several bus services which provide connections to Epsom Centre, Leatherhead, Dorking, Cobham, Tadworth and Walton on the Hill. The nearest stop is located on Grange Road, approximately 250 metres away from the School entrance.
Details of Rail access to site	Leatherhead station- 23 minute walk Ashted station- 26 minutes
Details of Road Access to site	Ottways Lane Grange Road Garlands Road The local road network is mainly residential in nature, with the majority of speed limits being a maximum of 30 mph. The A24 is more heavily trafficked and has a 40 mph speed limit

Car Travel

Accessible parking spaces	1
Car Share Parking Bays	0
Car Club Parking Bays	0
Electric Vehicle Parking Bays	0
Electric Vehicle Charging Points	0
Staff Parking Bays	40
Visitors parking spaces	12
Other car parking details	

Fleet Vehicles

Bus/Minibus	0
Pool Bicycles	0
Other	0

Further Information

STARS (Sustainable Travel and Road Safety) Audit

Name of road (outside main entrance)	Grange Road
Name of other roads surrounding the site	Ottways Lane Duckworth Drive Kingfisher Close
Date of assessment	16/09/2020
Speed limit of the road outside main entrance	30mph
Speed limit on other roads surrounding your site	20mph,30mph,40mph

How many of the following crossing facilities are present within 500m of your site?

Pelican Crossing	1
Puffin Crossing	0
Toucan Crossing	0
Zebra Crossing	0
School Crossing Patrol	0
Pedestrian Refuge	0

Further Questions

Is there any traffic calming within 500m of the site, e.g. speed bumps, build outs	No
Are there railings present outside or near the main entrance?	No
Is the main vehicular entrance used for pedestrians/cyclists as well as cars?	Yes
Are there any dedicated cycle lanes leading to the site?	No
What is the quality of the pavements like within 500m of the site?	Average
Any other obstacles or road layout issues within 500 metres	

Engineering & Planning Measures

Cost

Date From

Date To

Details of Measure

Surveys, Modal Shift & Targets

Student Travel Modal Shift

Modal Split		Walk	Cycle	Scoot	Bus (Public)	Bus (School)	Park & Stride	Train/Metro	Car Share	Car	Motorbike	Total
2022/2023	Number	116.00	13.00	15.00	1.00	3.00	110.00	0.00	1.00	82.00	0	341.00
	%	34.02	0.88	4.4	0.29	0.88	32.26	0	0.29	24.05	0	
2021/2022	Number	136.00	10.00	20.00	1.00	1.00	115.00	0.00	8.00	75.00	0	366.00
	%	37.16	0.27	5.46	0.27	0.27	31.42	0	2.19	20.49	0	

Staff Travel Modal Shift

Modal Split		Walk	Cycle	Scoot	Bus (Public)	Bus (School)	Park & Stride	Train/Metro	Car Share	Car	Motorbike	Total
2022/2023	Number	11.00	0.00	0.00	0.00	0.00	0.00	1.00	2.00	23.00	0	37.00
	%	29.73	0	0	0	0	0	2.7	5.41	62.16	0	
2021/2022	Number	192.00	32.00	0.00	0.00	0.00	96.00	16.00	16.00	512.00	0	864.00
	%	22.22	0	0	0	0	11.11	1.85	1.85	59.26	0	

Targets

Status	Type	Mode of Travel	This Year's %	Preferred %	Target %	% Change	Percentage Points	Due Date	Target
Expired	Student Mode of Travel	Walk			20	0	20	2021 / 2022	To improve opportunities for children to walk to school by supporting the start up of initiatives such as the walking bus in our local area.
Expired	Other			0				2021 / 2022	To work alongside local schools to improve the relationship with residents with regards to parking and congestion at pick up and drop off times.
Registered	Staff Mode of Travel	Car Share	1.85	8.16	30	35.01	7.78	2022 / 2023	To promote the use of car sharing amongst staff and look at ways that this can be utilized to support traffic coming into school, especially down Grange Road. Working towards 8% of

Status	Type	Mode of Travel	This Year's %	Preferred %	Target %	% Change	Percentage Points	Due Date	Target
									staff car sharing at least 1 day a week during the next academic year.
Registered	Other			23.63				2022 / 2023	To work alongside local residents, the surrounding Secondary and Primary schools to ensure that the number of resident complaints for the academic year reduces for 2022/23. Ensure that all parents are aware of the challenges faced for local residents and park with these in mind.
Registered	Student Mode of Travel	Walk	34.02	24.48	38	11.7	3.98	2024 / 2025	To work with parents and children to ensure that students are aware of the benefits of walking to school. To continue to promote the 'feet

Status	Type	Mode of Travel	This Year's %	Preferred %	Target %	% Change	Percentage Points	Due Date	Target
									first' walking training so that when children get to Year 5 /6 they are prepped and ready for independent travel without the need of their parents driving them to school.
Registered	Student Mode of Travel	Car Share	0.29	0.59	2	589.66	1.71	2023 / 2024	To encourage the use of car sharing to all parents especially those that live very close to each other. Staff to emphasise the point of, if you have to use a car to get to school could you share with a friend and take it in turns to drive to reduce congestion and help reduce pollution and traffic around the school. School council to be involved with this.

Consultations

Status	Type	Action	Responsible	Target Completion	Reporting	Completion Date
Completed - No Evidence	Local Authority	LA1 School is engaged with the LA with regards to implementing the School Travel Plan and STARS	Ruth Hall	06/06/2022	Ruth met with Domhall to discuss the travel plan and the different initiatives that we have completed in order to evaluate where we are as a school in terms of our accreditation progress.	06/06/2022
Completed - No Evidence	Pupils	P4 The School Travel Plan / STARS is discussed at School Council / pupil meetings	School Council Leader (TBC)	09/06/2023	School Council to look into ways to promote the travel plan at St Peter's. Children to feedback to their classes and look at ways of promoting more days where children make an attempt to walk to school/ car share.	09/06/2023
Completed	Residents, Businesses and Local Community	RBL5 Other Residents, Businesses and Local Community Consultation	Richard McKenzie	09/12/2021	Headteachers of the local schools, representatives from the LA, the local PCO met to discuss issues with regards to traffic on Grange Road and Ottways lane.	09/12/2021
Completed	Senior Management and Governors	SM1 The School Travel Plan / STARS is discussed at Senior Management / Governors meetings	Hayley	30/09/2021	HH to share the new school travel policy with SLT and aims and objectives of the Travel Plan	30/09/2021

Travel & Transport Issues

Current Travel & Transport Issues

Status	Details of Issue / concern	Date of Issue	Category
Current	The school was contacted about a complaint with regards to parents parking inconsiderately and blocking driveways and residents. The communication is included in the evidence. Following this, an email was sent to parents and information was included in the weekly newsletter. SLT presence increased during drop off and collection times by Kingfisher close entrance.	14/09/2021	Local Roads

Travel Initiatives

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Planned	Road Safety & Training	R18 Road Safety Day/Week	Julia Bolden	25/11/2023	This is currently being arranged by school council. They came back the other day with questionnaires for each class on how to promote this. For example through assemblies, posters, rewards for children who change from car to walking etc.	
Planned	Walking & Scooting	W6 Walk to school week	School Council	21/07/2023		
Planned	Walking & Scooting	W9 Educational / Curriculum Walks	Julia Bolden	19/07/2024		
Completed	Air Quality	AQ6 Highway code is promoted to students, staff and parents	Hayley Hartfield	10/06/2022	Information shared in class, during Friday assembly and added to the website.	10/06/2022
Completed	Cycling	C4 Opportunity to practice cycling skills at break time	EYFS team	10/06/2022	Ongoing project. Students are observed and monitored with regards to their bike skills. These are targeted and worked on where necessary with evidence of successes shared with parents.	10/06/2022
Completed	Public Transportation	PT1 Public transport used for school trips	Marianne	17/12/2021	Year 3 got the train to London when they visited the London Eye. Teachers completed risk assessment prior to the trip.	17/12/2021
Completed	Road Safety & Training	R1 Cycle training for pupils (other than Bikeability levels 1 - 3)	Ruth Hall	04/07/2022	Every year the children in Year 6 take part in the bikeability course. The letter as evidence is for this years course.	09/07/2021
Completed	Road Safety & Training	R10 Be Bright Be Seen Activities	Alice Williams	18/12/2020	Information was shared with ch and parents and they were able to pick an initiative that interested them. Evidence is from a child in Year 1, reported by their parent on our online learning platform, Tapestry.	18/12/2020
Completed	Road Safety & Training	R11 School invites experts/organisations to talk about personal safety	Marianne	03/02/2022	All children were highly engaged and able to talk about what they had learned and how this should be used.	03/02/2022
Completed	Road Safety & Training	R5 Pedestrian skills training	Ruth Hall	16/12/2022	Training is currently happening on 12th and 13th June for Year 3 children. See below. This is will continue to be promoted in the next academic year.	09/06/2023
Completed	Walking & Scooting	W10 Walking bus in place	Marianne	24/09/2021	https://www.stpeters-leatherhead.co.uk/attachments/download.asp?file=1268&type=pdf Working group set up to restart the previously successful walking bus.	24/09/2021
Completed	Walking & Scooting	W11 Walking trips	Class Teachers	20/07/2021	Year 4 walked to the local river to support their Rivers topic. Evidence is the information included in the newsletter	13/05/2022
Completed	Walking & Scooting	W8 5 / 10 minute walking zone in place	Marianne	10/06/2022	https://www.stpeters-leatherhead.co.uk/page/?title=Travelling+to+and+from+St+Peter%26%238217%3Bs+School&pid=64	10/06/2022

Supporting Initiatives

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Completed	Partnerships	P1 School works with Police/ Safer Neighbourhood Team/ PCSO to promote safe & sustainable travel	SLT	07/06/2022	SLT presence and PCSO has improved the situation with parents parking and we are receiving less complaints from other parents and the local community.	07/06/2022
Completed	Promotion	PR17 New parent pack	Marianne	20/05/2022	Yearly update of the schools travel information updated, ready to be distributed to the new starters for September 2022.	20/05/2022
Completed	Promotion	PR5 Distributing cycling and public transport maps	Marianne	07/06/2022	https://www.stpeters-leatherhead.co.uk/page/?title=Travelling+to+and+from+St+Peter%26%238217%3Bs+School&pid=64 Updated regularly and distributed to parents with accurate information.	07/06/2022
Completed	Promotion	PR8 Competitions run & promoted within school	Hayley Hartfield	20/07/2021	Children are highly engaged and work towards winning the weekly reward for improving their score for sustainable travel to school.	20/07/2021
Completed	Promotion	PR9 Assembly	Hayley	20/07/2021	All classes took place and inputted their data. Results were shared in the weekly and information shared on sustainable travel.	20/07/2021
Completed - No Evidence	Promotion	PR7 Travel information on notice board	School Council	21/10/2022	Travel information was shared with all parents in form of a message. We decided this would be more beneficial because not many parents walk into the main school building.	17/12/2021
Completed - No Evidence	Promotion	PR9 Assembly	Marianne	13/06/2022	Link to road safety assembly. https://www.stpeters-leatherhead.co.uk/page/?title=Monday+Assembly+13th+July+%2D+Responsibility+%26amp%3B+Road+Safety&pid=353 advice on the website https://www.stpeters-leatherhead.co.uk/page/?title=Road+Safety&pid=132	13/06/2022
Planned	Partnerships	P6 School has achieved Eco School status	New Eco Lead	19/07/2024		
Planned	Promotion	PR16 Letter from Head Teacher to Parents	Lisa Kelly	22/12/2023		

Gold Standard Initiatives

Status	Type	Action	Reporting	Completion date
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Gold Standard Testimony

Testimony

Sign off and Formal Approval

Title	Signoff
Senior Management Team - Name	Marianne McDonell
Senior Management Statement of Endorsement	The SLT support this accreditation and have given time to discuss issues raised and promoted to the whole school how we can gain our accreditation.
Senior Management Team Sign Off	Y
Local Authority - Name	
Local Authority Sign Off	N

Planning Applications

Planning Application	
Planning Application Number	SCC 2014/0080
Date of Application	14/05/2014
Development Name	
Date Application Approved	02/10/2014
Proposed Date of Occupation	
Outline timescales for occupation and details of any phasing of development	
Occupation Status	
Date of Occupation	
Development Overview	PLANNING PERMISSION FOR CONSTRUCTION OF NEW CLASSROOM BLOCK COMPRISING SIX CLASSROOMS AND WCS. ON LAND AT ST PETERS CATHOLIC PRIMARY SCHOOL, GRANGE ROAD, LEATHERHEAD, SURREY KT22 7JN
Planning Status	Approved
Development Proposal	
Please specify	
Secured by Condition	8 - discharged under SCC 2015/0227
Monitoring Fee	
Monitoring Proposals	
Date of Annual Monitoring Visit	
Length of Application (YEARS)	5
Sanctions/ Performance Bonds	
Travel Plan Champion	
Travel Plan Author	
Contact details for the Travel Plan Author	
Objectives of the Travel Plan	
Transportation Summary	
S106 Summary	
Details of SEN Students (number) and if They Have A Transportation Statement	

Planning Application

PTAL Input

Baseline survey information

Future Development Likely to Increase
Traffic Levels or Influence Travel Patterns

Site Changes

	Current	New
Full-Time Staff Roll	13	30
Part-Time Staff Roll	23	25
Description of changes to accesses (e.g. pedestrian, cyclist, vehicle		
Electric Vehicle Car Parking Bays		0
Visitor Car Parking Space(s)		
Staff Car Parking Space(s)		
Accessible Car Parking Space(s)		
Student Cycle Space(s)		
Staff Cycle Space(s)		
Visitors Cycle Parking Space(s)		
Scooter Parking Space(s)		

Site Changes

Public Transport Drop off Arrangements

Motorcycle/Scooter parking facilities

Storage Lockers

Shower Facilities

Opening/Closing Times

Current Opening/Closing Times	Opening Times	Closing Times
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Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Opening/Closing Times

Details of opening and closing times

Proposed Opening/Closing Times	Opening Times	Closing Times
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Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Student

Breakfast Clubs

After School Clubs

Other

Opening/Closing Times

Details of opening and closing times